



GRADUATE STUDENTS' UNION

UNIVERSITY OF TORONTO
LOCAL 19, CANADIAN FEDERATION OF STUDENTS

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November 6, 2008

Dear Council Representatives:

We incorporated 11 years ago, and must have an Annual General Meeting each Fall to receive the auditors report and appoint an auditor. All GSU members are welcome and can vote. Ads have been placed in campus papers, etc. Please see the agenda and audit enclosed, for you to review before the meeting. Copies will be available at the meeting.

We will hold our November Council meeting after the AGM. We are enclosing the agenda and materials for the November and December Council meetings because there is not enough time to do a mailout between the two meetings. **The November AGM, November Council, and the December Council agendas are enclosed.**

Please call or e-mail any changes to the minutes to secretary.gsu@utoronto.ca.

Please seal and bring your envelope back so we can reuse them.

GSU Annual General Meeting

Thursday November 20, 2008, 6:10 pm sharp

Koffler Institute Auditorium, 569 Spadina Ave. (just west of the GSU)

Agenda

- a) Agenda
- b) Approval of 2007 AGM Minutes (see over)
- c) Finance Cttee.
 - i. Financial Statement/Auditors Report 2007/2008*
 - ii. appoint auditors for 2008/2009**
- d) Other Business
- e) Adjournment

Executive Motions

*c (i) BIRT the Members of the Graduate Students' Union receive the Financial Statement/Auditors' Report for the GSU as prepared by PKF Hill for the fiscal year 2007/2008.

**c(ii) BIRT the Members of the Graduate Students' Union appoint PKF Hill as the auditors for the 2008/2009 fiscal year, and pay them remuneration.

- If you require family care subsidies please contact carol.ramm@utoronto.ca
- If you require disability related accommodations please contact ruth.perkins@utoronto.ca by November 12

DRAFT MINUTES

GSU Annual General Meeting

Date: Tuesday, November 27, 2007

Location: Koffler Institute Auditorium, 569 Spadina Ave.

Brigit Ramsingh (Chair) called the 2007 GSU Annual General Meeting to order at 6:13 p.m..

Minutes

a) Agenda

Motion to approve the agenda:

Mike Thicke (HAPSAT)/ Jean Paul Catungal (Geography) *Carried*

b) Approval of 2006 AGM Minutes

Ari Brodsky (Math) pointed out an error: the minutes were titled "Agenda" instead of "Minutes". Correction noted.

Motion to approve the 2006 AGM Minutes:

Peter Urbanellis (Immunology)/Allan Olley HAPSAT *Carried*

c) Finance Committee

i) Financial Statement/Auditors' Report 2006/07

Joseph Mulongo (GSU Treasurer) presented the Auditors' Report as prepared by PKF Hill, which included a summary of what they do, how they do it, and what they found out. The goal of the audit was to examine our practices in terms of CGA (Certified General Accountants) principles.

There was a question from Zavash Amir-Khosravi (Mathematics), who understands that standard auditing procedures include receipt of a letter of suggestions for improvement. He asked if we could have a letter of suggestions for improvement.

Joseph Mulongo (GSU Treasurer) responded that we have received substantial communication from the auditors, which includes suggestions for changes. Such information has gone to the Finance Committee.

Executive Motion:

BIRT the members of the Graduate Students' Union receive the Financial Statement/Auditors' Report for the GSU as prepared by PKF Hill for the fiscal year 2006/2007. *Carried*

ii) Appoint auditors for 2007-08

It is the responsibility of General Council to appoint the auditors. Joseph Mulongo (GSU Treasurer) indicated that we are comfortable to continue working with PKF Hill.

Josie Hughes (EEB) wanted to follow up on last year's question about whether or not staying with the same auditor for a number of years was a good idea. Brigit Ramsingh (GSU Chair) noted that there had been follow-up discussion at the December 2006 Council meeting. Carol Ramm (GSU Staff) responded that we did research for the December 2006 Council meeting, and found that there is no custom that requires a change in auditor. The GSU talked to different organizations, and it is acceptable to continue with the same auditor. For example, Hart House has had the same auditor since 1919.

Executive Motion:

BIRT the members of the Graduate Students' Union appoint PKF Hill as the auditors for the 2007-08 fiscal year and pay them remuneration. *Carried*

Joseph Mulongo (GSU Treasurer) extended thanks to the Finance Committee for their work.

d) Other Business

Ari Brodsky (Mathematics) stated his concern that OPIRG is not fully complying with the Memorandum of Agreement with the GSU. He questioned why the GSU is not withholding their funds. He stated that there are no refund locations at UTM and UTSC; that refund times at St. George campus not being extended beyond 5 p.m; and that students have had to return to OPIRG a second time to get their refund.

Brigit Ramsingh (GSU Chair) suggested that perhaps the Executive is not fully aware of the points he raised. Ari asked the Executive to respond with an explanation of their actions in response to students' complaints.

Gina Trubiani (GSU President) informed the membership that OPIRG will distribute cheques to any address or book appointments so students are able to pick up refund cheques after hours. She suggested that the issue should be brought up under course union reports at the General Council meeting.

Zavash Amir-Khosravi (Mathematics) echoed Ari Brodsky's concerns. Brigit Ramsingh (GSU Chair) directed the member to hold off further discussion until course union reports at the General Council meeting.

e) Adjournment

Brigit Ramsingh (GSU Chair)/ Jonathan Schmidt (Social Work)

Meeting adjourned at 6:32 p.m.

Nancy Dawe
GSU Secretary (Acting)

Gina Trubiani
GSU President