

The Race & Ethnicity Caucus: Hiring Vice-President Finance

About The Race & Ethnicity Caucus

The University of Toronto Graduate Students' Union (UTGSU), Race & Ethnicity Caucus (REC) is looking for an enthusiastic, forward thinking candidate to be their new Vice-President of Finance.

The REC is committed to social justice, community building, and healing for self-identified racialized and/or graduate students of colour at the intersections of gender, ability, age, class, religion and sexuality.

Over the past few years, The REC has worked closely with groups on campus to host panels and social events; engaging with topics such as access to justice and safety for minority groups in Canada, Black liberation in the 21st century, and institutional de-colonization.

Position Description

The Vice-President of Finance is a new position and will help the caucus keep track of its spending and find ways to develop sponsorship relationships and get external funding. Tasks may include:

- Keeping track of receipts in a REC line by line budget
- Actively researching and applying for sponsorship opportunities
- Researching and presenting ways to reallocate money to activities
- Attending meetings as planned by the President
- Assisting with other tasks as needed

How to Apply

No previous experience in race and ethnic relations or finance required. To apply for this position, email the President of The REC with a statement of interest, explaining why you would like to get involved with the caucus and a brief description of relevant experience and skills at: rec@utgsu.ca. We will be accepting applications until November 30 at 5pm.

The Race & Ethnicity Caucus: Hiring Vice-President Internal Operations

About The Race & Ethnicity Caucus

The University of Toronto Graduate Students' Union (UTGSU), Race & Ethnicity Caucus (REC) is looking for an enthusiastic, forward thinking candidate to serve as Vice-President of Internal Operations.

The REC is committed to social justice, community building, and healing for self-identified racialized and/or graduate students of colour at the intersections of gender, ability, age, class, religion and sexuality.

Over the past few years, The REC has worked closely with groups on campus to host panels and social events; engaging with topics such as access to justice and safety for minority groups in Canada, Black liberation in the 21st century, and institutional de-colonization.

Position Description

The Vice-President of Internal Operations is a new position, which will help the caucus regulate and document its internal processes. Tasks may include:

- Creating and developing a package that helps onboard new Executive Committee Members
- Taking meeting minutes and organize files online for easy access
- Monitoring incoming emails to the main email account and respond accordingly
- Attending meetings as planned by the President
- Assisting with other tasks as needed

How to Apply

No previous experience in race and ethnic relations or organizational operations required. To apply for this position, email the President of The REC with a statement of interest, explaining why you would like to get involved with the caucus and a brief description of relevant experience and skills at: rec@utgsu.ca. We will be accepting applications until November 30 at 5pm.